



Hamstel Junior School

Part of the Portico Academy Trust

Headteacher Mrs C Farrell

Hamstel Road, Southend-on-Sea, Essex, SS2 4PQ

Tel: 01702 468048

www.hamsteljuniors.co.uk

Email: office@hjs.porticoacademytrust.co.uk



PORTICO
ACADEMY TRUST

the gateway to learning & development

CEO - Mrs C. Woolf

Friday 17th November 2023

Hamstel Junior School Christmas Discos

Thursday 7th December 3:30pm to 4:30pm – Year 4

Thursday 7th December 4:45pm-6:00pm – Year 5

Friday 8th December 3:30pm to 4:30pm – Year 3

Friday 8th December 4:45pm-6:00pm – Year 6

Dear Parent/Carer,

We will be holding Christmas discos for each year group on Thursday 7th and Friday 8th December (see above). The disco costs £4 which should be paid via *ParentPay*.

The arrangements for the discos are as follows:

Years 3 & 4

Children who will be attending the year 3 or 4 disco will need to bring a change of clothes to school and will be given the opportunity to get changed in class at the end of the school day. The children will then be escorted to the hall to be registered, leaving their school uniform etc. in their classroom. **At the end of the disco the children will be taken back to class to collect their belongings and will then leave the building by their normal exit at 4:35pm.** Please book as normal via *ParentPay* if you would like your child to attend *DASH* after the school disco (you will be charged £2 for a place until 5:00pm).

Years 5 & 6

Children who will be attending the year 5 or year 6 disco should arrive at the school and line up on the main school playground outside the Centenary Hall. At **4:45pm** the children will be able to enter the Centenary Hall where they will be registered by a member of staff. **As the disco finishes at 6:00pm all children must be collected by an adult at the end of the disco.** Parents should wait on the school playground and will be asked to enter the school hall a class at a time to collect their child; please be aware that it may take a little time to ensure all children are collected by an adult at the end of the disco.

Only children attending Hamstel Junior School will be allowed to attend the discos. Payment for the disco includes a fizzy drink and a bag of crisps. Water will also be available. Children will **not** require money at the disco.

If you wish your child to attend the disco, please ensure you pay £4 via *ParentPay* by Tuesday 5th December. **Please note only children who have a place booked via *ParentPay* will be able to attend the disco.**

Yours sincerely

Hamstel Junior School