



Minutes Hamstel Junior School Parent Forum

Meeting Date: Wednesday 18th October 2023

Time: 09:00am

Venue: Hamstel Junior School, School Canteen

Members of Group

Name	Child's Name	Class/Year group	Present /Absent
Mrs Christine Farrell		Headteacher	✓
Nina Kirby-Duboux	Alex Kirby-Duboux	Year 5Wa	✓
Melba Whipps	Joshua Whipps	Year 5Wa	X
Kate McCrae	George McCrae	Year 6E	✓
Lorraine Walter	Max Walter	Year 6A	✓
Francesca Towner	Charlie Worpole	Year 3D	✓
Ronnie Fisher	Oliver Fisher	Year 6S	✓
Jo Mayo	Ben Laurie	Year 4T	X

Item	Focus	Actions
1	Apologies for Absence	MW sent apologies
2	Actions from previous minutes <ul style="list-style-type: none"> • Update on school defibrillator • Update on key dates sheet • School photos 	<p>-The school has been awarded an external defibrillator from the DfE. The school are awaiting delivery and installation. School to consider placement to serve all the community. LW to look into a bleed kit.</p> <p>-The senior leadership team considered key dates sheets for each year group and it was decided that where possible these will be put on whole school calendar. LW suggested the school put in long term what month is Greek day etc.</p> <p>-The school are still considering a change of school photo provider and stated that sibling groups are hard to organise in the school. KM stated that the Infants are using the children centre as venue for this. The Headteacher will talk to the Infant Principal on how this is being organised.</p>
3	Standing item: Junior fundraising projects <ul style="list-style-type: none"> • Christmas gifts • Uniform shop 	<p>-The school would like to purchase Christmas gifts for the children to buy and asked for support with this. The group will be checking current stocks in school and then purchasing relevant gifts in readiness to sell week of the 11th December 2023.</p> <p>-The uniform shop is going well. The HT asked about the monies going back into the Junior funds. LW to explore the Hamlet Court Road Uniform shop as Pauls School Wear shop will be closing at the end of the year.</p>
4	In school projects for this year	The school is keen to get some volunteers to help with the school allotment and grounds. A note has gone out in the newsletter and the Headteacher has contacted Trust Links for information about their

		<p>volunteering programme. The school now has a small group of volunteers which will be guided by a member of school staff.</p> <p>Eco art boards project The school has been asked by The Royals shopping centre to provide some colourful artwork depicting environmental messages. The school has started to paint the boards and some of the Parent Forum are helping with this.</p> <p>Reading sheds School has purchased two tool sheds which will become reading sheds for the reading champions to use with younger children at lunchtime.</p> <p>Eco-material recycling The school has applied for a free material recycling bank which will also raise money for the Eco warriors in school with their in-house projects.</p>
5	Standing item: Parent Teacher Association	<p>The Headteacher asked for those involved with the PTA what the latest news was regarding its setup. LW informed the group that a new bank account is in the process of being set up. A discussion was had around monies held currently and what will be transferred over to the new PTA account. The Headteacher advised that the Trust CFO would be able to advise the PTA.</p> <p>The Infant school, with support from the PTA, had the circus event this week. This event was hugely successful and entertaining for those who attended.</p>
	AOB	<p>-RF asked why the school does not set more homework. The Headteacher advised that every year group sets weekly spellings, TT Rockstars and reading 3x a week. The school felt this was enough for parents to manage and support with. The group inquired about Year 6 homework and that transition in to Year 7 as not doing as much homework can be a bit of a shock. The Headteacher said she would discuss this further in school.</p> <p>-NKD asked about an open house once a half term or term in the classrooms which the Headteacher will discuss further in school.</p> <p>-LW asked about visuals for those children in the Infants when getting changed for swimming. The Headteacher said she would speak with the swimming teacher about this.</p> <p>-NKD asked about healthy snacks and if it could be just fruit or veg. The Headteacher did say the school does try to address individuals whose snacks are not suitable and that just limiting snacks to fruit and vegetables would be limiting for some low-income families.</p>
	Date of the next meeting:	29 th November 2023 at 9am in the Junior School Dining Hall